INDIVIDUAL STUDIES COURSE PETITION

(File a separate petition for each Individual Studies Course)

This form is to be completed, approved and filed with the department, college, committee or division office prior to the deadline established by the sponsoring agency but no later than the last day to enroll in classes for the term in which the course is to be taken. The Individual Studies Course class number will be issued by the sponsoring agency at the time the petition is approved. Completion of enrollment procedures for the course is your responsibility.

NAME ______________________ MAJOR ___________ QTR/YEAR __________

EMAIL ______________________ CLASS LEVEL □ frosh □ soph □ junior □ senior

FACULTY SPONSOR ______________________ DEPARTMENT SPONSORING COURSE ______________

STUDY SITE NAME & ADDRESS ____________________________

TITLE & DESCRIPTION OF THE PROPOSED COURSE ______________________

DESCRIPTION OF WORK TO BE SUBMITTED FOR THIS COURSE ______________________

A written report □ will □ will not be required before credit is given for this course. For any 198 course, a written report must be filed with the sponsoring agency before credit will be assigned. THE LAST DAY FOR THE RECEIPT OF THIS REPORT IS ____________________________ (the last day of instruction in the quarter except when an earlier date is specified by the instructor).

ESTIMATED NUMBERS OF HOURS PER WEEK _____ with faculty sponsor _____ independently on project (A combined total of 6-8 hours are required for 2 units. A combined total of 15 hours are required for 5 units.)

COURSE TO ENROLL IN:


2 UNIT COURSES: □ 193F-Field Study □ 195F-Thesis Research* □ 198F-Ind. Research □ 199F-Tutorial

□ Other: ______________________

GRADE OPTION FOR THIS COURSE:

□ Letter Grade (required if course is to be used to satisfy a major requirement)

□ Pass/No Pass Grade (Instructors may not require that an independent study be P/NP without the approval of the Committee on Educational Policy. The P/NP grading option is available only for students in good academic standing.)

WILL THIS COURSE BE USED TO SATISFY A MAJOR REQUIREMENT?:

□ Yes (additional approval may be required)

□ No

STUDENT SIGNATURE ______________________ DATE __________

APPROVED ______________________ DATE ______________________

Faculty Sponsor Date Chair of Department or Designee Date

*195-Thesis Research: Approval for comprehensive fulfillment is required: APPROVED ______________________ Date

Undergraduate Director

OFFICE USE ONLY

UNITS APPROVED: (check one): □ 2 □ 5

Class Number Class ID Section

NOTE: Enroll in this course using the class number listed above. Be sure to select the grade option marked above.